

**SHERIDAN TOWN COUNCIL  
TUESDAY, JANUARY 3, 2023**

THE SHERIDAN TOWN COUNCIL OF SHERIDAN, INDIANA MET ON TUESDAY, JANUARY 3, 2023, AT 6:00 PM AT THE SHERIDAN COMMUNITY CENTER. COUNCIL MEMBERS PRESENT WERE DANIEL BRAGG, SILAS DEVANEY III, ERIC GIFFORD, DAVID KINKEAD, AND DARRYL WATERS. ALSO, PRESENT WERE CLERK-TREASURER ELIZABETH A. WALDEN, ATTORNEY CAM STARNES, AND TODD BURTRON WITH TAFT.

THE MEETING WAS OPENED WITH THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN AND THERE WAS A QUORUM.

**ELECTION OF TOWN COUNCIL OFFIERS FOR 2023:** COUNCILMEN DEVANEY OPENED THE FLOOR UP FOR NOMINATIONS FOR **PRESIDENT**. DARRYL WATERS MADE A MOTION FOR SI DEVANEY FOR PRESIDENT. DANIEL BRAGG 2<sup>ND</sup> THE MOTION. COUNCILMEN KINKEAD MADE A MOTION TO CLOSE THE NOMINATIONS FOR PRESIDENT. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE NOMINATIONS WERE CLOSED.

THERE WAS A NOMINATION FOR SILAS DEVANEY III FOR PRESIDENT. ALL VOTED AYE, THE NOMINATION CARRIED.

COUNCILMEN DEVANEY OPENED THE FLOOR UP FOR NOMINATIONS FOR **VICE-PRESIDENT**. COUNCILMEN DEVANEY MADE A NOMINATION FOR DAVID KINKEAD TO BE VICE-PRESIDENT. COUNCILMEN WATERS 2<sup>ND</sup> THE NOMINATION. COUNCILMEN BRAGG MADE A MOTION TO CLOSE THE NOMINATIONS FOR VICE-PRESIDENT. COUNCILMEN GIFFORDS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE NOMINATIONS FOR VICE-PRESIDENT WERE CLOSED.

COUNCILMEN DEVANEY SAID THERE IS A NOMINATION FOR DAVID KINKEAD FOR VICE-PRESIDENT. ALL VOTED AYE, THE NOMINATION CARRIED.

**MINUTES OF PREVIOUS MEETING:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE MINUTES OF THE DECEMBER 20, 2022. MEETING AS PRESENTED. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**TOWN COUNCIL APPOINTMENTS FO DEPARTMENTS –** COUNCILMEN DEVANEY MADE THE FOLLOWING APPOINTMENTS:

FACILITIES/GROUNDS -DARRYL WATERS  
FIRE DEPARTMENT – DAVID KINKEAD  
PARKS – DANIEL BRAGG AND SILAS DEVANEY III  
STREET DEPARTMENT – ERIC GIFFORD

**COMMISSIONS AND BOARD APPOINTMENTS –** COUNCILMEN DEVANEY SAID I HAVE SPOKEN WITH ATTORNEY COPELAND AND HOW I INTERPET APPOINTMENTS AND TERMS AND WE NEED TO GET ON THE SAME PAGE. THIS WILL BE TABLED UNTIL THE NEXT MEETING.

**OLD BUSINESS:** THERE WAS NO OLD BUSINESS TO DISCUSS.

**ADDED TO OLD BUSINESS:** TODD BURTRON SAID THE **SALARY STUDY** IS TO BE DELIVERED BY THE END OF JANUARY.

THE **PARK IMPACT FEE** SHOULD BE DELIVERED BY THE END OF FEBRUARY.

THE ON-SITE INSPECTION OF THE **VOID SPACE UNDER THE SIDEWALK AT 419 MAIN STREET** SHOWED IT WAS A FORMER COAL SHOOT. ONCE THE AWNING WAS REMOVED, THE WEATHER HAS CAUSED IT TO RECEED. A SINGLE CONTRACT AND COORDINATE WITH INDOT. THE COST WILL BE UNDER THE BID THRESHOLD OF \$50,000.

YOU GAVE ATTORNEY COPELAND DIRECTION ON **WHITE AVENUE** AND SHE HAS RESPONDED AND IS WAITING ON THEIR ATTORNEY TO RESPOND.

**STREET DEPARTMENT INTERVIEWS FOR PART-TIME ADMIN** WHO WILL OVER SEE SAFETY ISSUES, TRAINING ETC. AND THEN SOMEONE MANAGING THE DAILY OPEATIONS. YOU RAN TWO ADS FOR A STREET SUPERINTENDENT. COUNCILMEN DEVANEY ASKED THE COUNCIL IS THIS THE DIRECTION WE WANT TO GO? ALL SAID YES.

COUNCILMEN DEVANEY SAID THE **NEW WEBSITE** IS IN PROCESS AND I HAVE ASKED COUNCILMEN BRAGG TO STEP IN AND HELP WITH IT.

TODD BURTRON SAID I HAVE BEEN WORKING WITH TINA HENDERSON NON THE **MONON PROPERTIES** FOR THOSE ACQUIRED BY EMOIENT DOMAIN.

**NEW BUSINESS: HAMILTON COUNTY EMERGENCY MANAGMENT APPOINTMENT FOR 2023 –** COUNCILMEN DEVANEY APPOINTED FIRE CHIEF TRAVIS STERN AS THE TOWN'S 2023 APPOINTMENT.

**ADDED TO NEW BUSINESS:** COUNCILMEN KINKEAD, **BUILDING & ZONING OFFICE** - SAID THERE WERE 120 PERMITS ISSUED THIS YEAR DOWN 8 FROM LAST YEAR. ARBOR HAS ALL PLOTS PLOTTED OFF AND PERMITS ISSUED. THERE ARE 18 OR 19 THAT THEY CAN BUILD ON.

**RYAN SMITH WITH INDIANA AMERICAN WATER –** RYAN INTRODUCED MATT HESS FROM KOKOMO AS THE NEW OPERATION SUPERVISOR FOR SHERIDAN WATER AND SEWER. MATT HAS 8 YEARS EXPERIENCE. WE HAVE A LOT OF EXCITING THINGS COMING FOR 2023. THE \$4 MILLION WATER TREATMENT FACILITY TO BREAKGROUND IN APRIL WITH PRODUCTION THE END OF 2024. INCONJUNCTION WITH THE STATE'S 47 PROJECT WE WILL BE INCRASING THE MAIN FROM THE TOWER EAST TO BAKERS CORNER. WITH THE NEW SUBDIVISIONS COMING, THE NEW PLANT WILL HELP WITH THE GROWTH IN SHERIDAN.

TODD BURTRON REQUESTED A SIT DOWN TO DISCUSS THIS WITH WHAT IS ALREADY SCHEDULED WITH INDOT, HAMILTON CONTY, AND THE TOWN.

RYAN SAID WE WILL HAVE TO UPSIZE A LIFT STATION AS WELL.

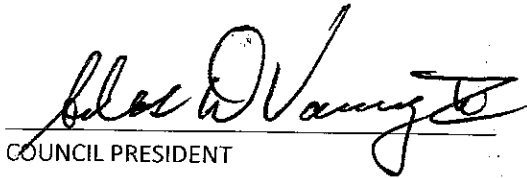
**GOOD OF THE ORDER:** THERE WAS NONE.

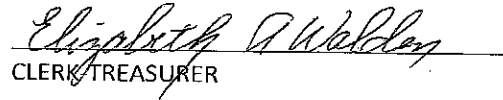
**STATEMENT FROM TOWN COUNCIL PRESIDENT:** WE ARE LOOKING FORWARD TO A BUSY YEAR.

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE ACCOUNTS PAYABLE VOUCHERS AS PRESENTED. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**ACTION TO PAY ALLOWANCE DOCKET FOR DECEMBER:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE ALLOWANCE DOCKET FOR DECEMBER AS PRESENTED. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**ADJOURNMENT:** COUNCILMEN WATERS MADE A MOTION TO ADJORN THE MEETING. COUNCILMEN GIFFORD 2<sup>ND</sup> THE MOTION. THE MEETING WAS ADJORNED AT 6:31 PM.

  
COUNCIL PRESIDENT

  
CLERK/TREASURER

**SHERIDAN TOWN COUNCIL  
TUESDAY, JANUARY 17, 2023**

THE SHERIDAN TOWN COUNCIL OF SHERIDAN, INDIANA MET ON TUESDAY, JANUARY 17, 2023, AT 6:00 PM AT THE SHERIDAN COMMUNITY CENTER. COUNCIL MEMBERS PRESENT WERE SILAS DEVANEY III, PRESIDENT; DAVID KINKEAD, VICE-PRESIDENT; DANIEL BRAGG, ERIC GIFFORD, AND DARRYL WATERS. ALSO, PRESENT WERE CLERK-TREASURER ELIZABETH A. WALDEN AND ATTORNEY BETH COPELAND.

THE MEETING WAS OPENED WITH THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN AND THERE WAS A QUORUM.

**MINUTES OF PREVIOUS MEETING:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE MINUTES OF THE JANUARY 3, 2023. MEETING AS PRESENTED. COUNCILMEN GIFFORD 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**COMMISSIONS AND BOARD APPOINTMENTS – PLAN COMMISSION -** COUNCILMEN DEVANEY SAID FOR THE PLAN COMMISSION LEGAL BODY APPOINTMENT I RECOMMEND STEVE FISHER. COUNCILMEN KINKEAD SAID I AGAREE. COUNCILMEN BRAGG MADE A MOTION TO APPOINT STEVE FISHER TO THE PLAN COMMISSION. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

COUNCILMEN DEVANEY SAID THERE ARE TWO SEATS TO BE APPOINTED BY THE MUNICIPAL EXECUTIVE AND I APPOINT TRAVIS STERN AND JARED KEEVER TO THE PLAN COMMISSION.

**BOARD OF ZONING APPEALS –** COUNCILMEN DEVANEY SAID THE BZA MEETS ON THE FIRST THURSDAY OF THE MONTH AND I WANT TO TABLE THIS AS THE TERM LIMITS HAVE CHANGED. FOR THE LEGAL BODY APPOINTMENT, I RECOMMEND VANCE WALLACE. COUNCILMEN GIFFORD MADE A MOTION TO APPOINT VANCE WALLACE TO THE BZA. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**STORMWATER MANAGEMENT –** COUNCILMEN DEVANEY SAID STEVE FISHER AND VANCE WALLACE TERMS HAVE EXPIRED AND I ENTERTAIN THEY REMAIN. COUNCILMEN GIFFORD MADE A MOTION TO APPOINT VANCE WALLACE AND STEVE FISHER BACK ON THE STORMWATER BOARD. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**ADDED REDEVELOPMENT COMMISSION –** COUNCILMEN DEVANEY SAID THE RDC APPOINTMENTS ARE ANNUAL AND I RECOMMEND GARRETT CHESNEY AND CORBIN ELLS TO REMAIN. COUNCILMEN BRAGG MADE A MOTION TO APPOINT GARRETT CHESNEY AND CORBIN ELLS TO THE RDC. COUNCILMEN WTERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

COUNCILMEN DEVANEY SAID I AM APPOINTING PARVIN GILLIM, DANIEL BRAGG, AND ANDREW PORTERFIELD TO THE RDC.

**PARK BOARD –** COUNCILMEN DEVANEY SAID THERE ARE THREE POSITIONS AND I AM REAPPOINTING WANDA LYONS, KEITH RINKENBURG, AND JASON RUMP.

**OLD BUSINESS:** THERE WAS NO OLD BUSINESS TO DISCUSS.

**ADDED TO OLD BUSINESS:** COUNCILMEN KINKEAD PASSED OUT THE BUILDING & ZONING ANNUAL REPORT FOR 2022. THERE WERE A TOTAL OF 120 PERMITS DOWN 8 FROM 2021. RESIDENTIAL 97 BROKEN OUT INTO NEW SINGLE FAMILY 75 (74 ARBOR), NEW MULTI-FAMILY 0, ADDITIONS 3, REMODELS 5, ACCESSORY STRUCTURS (INCLUDES SOLAR, POLE BARNs, POOLS, MINI BARNs, DECKs) 14. COMMERCIAL PERMITS 9, BOROKEN OUT INTO NEW COMMERCIAL 3, ADDITIONS 2, REMODELS 2, AND ACCESSORY STRUCTURES 2. SIGNS WE HAD 1. ELECTRICAL UPGRADES WE HAD 6. DEMOLITON (TURNED IN MONTHLY TO ASSESOR) 7. THE TOTAL ANNUAL INSPECTIONS FOR 2022 WERE 518.

WE RECEIVED INFORMATION TO UPDATE THE CENSUS ANNEXATION BOUNDARIES TODAY AND WE WILL BE WORKING ON THAT.

COUNCILMEN GIFFORD SAID WE DID INTERVIEWS TODAY AND GOING TO MAKE AN OFFER.

COUNCILMEN GIFFORD SAID RON STONE SPOKE WITH ME ABOUT MOVING THE OLD MONON DEPOT TO TOWN. PARVIN GILLIM HAS AGREED TO DO ARCHITECTURAL DRAWINGS. THEY ARE LOOKING AT THE PARKING LOT ON 47 BY THE MONON TRAIL. RON SAID THE NATIONAL HISTORIC LANDMARKS HAS AGREED TO HANDLE THE MONEY. COUNCILMEN KINKEAD SAID I HAVE A BROWNFIELD REPORT ON THAT PROPERTY AND I DO NOT BELIEVE IT IS ACCEPTABLE PROPERTY.

**NEW BUSINESS: NEW EMPLOYEE HANDBOOK –** COUNCILMEN DEVANEY SAID IT WAS EMAILED OUT ON FRIDAY TO EVERYONE AND YOU NEED TO REVIEW IT FOR THE NEXT MEETING.

**RESOLUTION 2023-01 OUTSTANDING WARRANTS TO WRITE-OFF –** CLERK-TREASURER WALDEN EXPLAINED THESE OUR OUTSTNDING CHECKS THAT ARE TWO YEARS OLD OR OLDER AND NEED TO BE WRITTEN OFF PER THE SBOA. COUNCILMEN KINKEAD MADE A MOTION TO APPROVE RESOLUTION 2023-01. COUNCILMEN GIFFORD 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**DECEMBER 2022 BOARD OF FINANCNE REPORT –** THE COUNCIL ACKNOWLEDED THEIR RECEIPT OF THE DECEMBER 2022 BOARD OF FINANCE REPORT.

**DECEMBER 2022 BANK RECONCILEMENT REPORT –** COUNCILMEN KINKEAD MADE A MOTION TO ACCEPT THE DECEMBER 2022 BANK RECONCILEMENT REPORT. COUNCILMEN GIFFORD 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**POLICE CHIEF CRAIG – VEHICLE FOR POLICE DEPARTMENT –** CHIEF CRAIG SAID THE INDIANDA STATE POLICE SETS A BID EACH YEAR AND THIS YEAR A FORD EXPLORER FORD ANNOUNCED THEY ARE CLOSING THE BIDS DUE TO A CHIP SHORTAGE. I WAS ABLE TO FIND 3 VEHICLES ON A BLOOMINGTON LOT ONE FOR \$47,315 AND I GOT THEM TO DROP THE PRICE TO \$43,758.25. THIS DOES NOT INCLUDE THE INSTALL OF EMERGENCY EQIPMENT ESTIMATED AT \$5,800 FOR \$50,000 TOTAL. COUNCILMEN KINKEAD ASKED ARE WE GETTING RID OF ANY VEHICLES? CHIEF CRAIG SAID NO, NOT THIS YEAR.

COUNCILMEN BRAGG MADE A MOTION TO APPROVE THE FUNDS TO PURCHASE THE POLICE VEHICLE NOT TO EXCEED \$50,000. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE. THE MOTION CARRIED.

**ADDED TO NEW BUSINESS:** COUNCILMEN KINKEAD SAID A & F ENGINEERING DID OUR ROAD IMPACT FEE STUDY FOR US. IN ORDER TO HAVE THEM CALCULATE THE FEE, WE WILL NEED A CONTRACT WITH THEM. IT SHOULD BE READY FOR THE NEXT MEETING.

COUNCILMEN KINKEAD SAID THERE ARE SEVERAL PROJECTS HAPPENING AROUND TOWN. MILLER PIPELINE IS REPLACING GAS LINES AND GAS MAINS. THERE ARE 5 SPOTS IN TOWN. WE DO NOT HAVE A STREET CUT PERMIT ENCROACHMENT. THE FEE IS FROM 1990 OF \$50. WE NEED TO REVIEW AND INCREASE THE FEE. THEY WILL BORE IF POSSIBLE AND ARE LOCATING ALL SANITARY SEWERS.

SWAYZEE IS GOING TO UPGRADE CABLE ON 236<sup>TH</sup> STREET TO LAMONG TO FIRST FARMERS BANK. THEY HAVE STOPPED UNTIL WE FIND OUT HOW WIDE 236<sup>TH</sup> STREET WILL BE.

FOR ROAD PAVING, WE NEED TO WORK ON WHAT WE NEED TO DO WITH COMMUNITY CROSSINGS FUNDS. WE NEED TO DO SOME CRACK SEALING.

COUNCILMEN WATERS ASKED ARE THE LED LIGHTS STILL GOING TO HAPPEN. COUNCILMEN KINKEAD SAID YES, WE SHOULD HAVE A CONTRACT NEXT MONTH.

COUNCILMEN GIFFORD SAID THE PROJECT ENGINEER WORKING FOR INDIANA AMERICAN WATER ABOUT STREET CUT PERMITS ON EAST 2<sup>ND</sup> STREET EAST OF JARIT DRIVE.

COUNCILMEN DEVANEY WENT THROUGH TODD BURTRON'S UPDATES. **STREET DEPARTMENT** – COUNCILOR GIFFORD AND I INTERVIEWED TWO CANDIDATES FOR STREET ADMINISTRATOR.

**PARK IMPACT FEE** – THERE HAS BEEN MUCH COMMUNICATION RELATED TO DATA COLLECTION. THE PARK BOARD PRESIDENT IS REVIEWING THE PARK INVENTORY DATA AS REQUIRED BY STATUE. WE ARE ON TRACK FOR MARCH TO INTRODUCE THE ORDINANCE.

**SALARY STUDY** – THE CONSULTANT HAS ALL UPDATED SURVEY DATA. BENCHMARK COMMUNITIES ARE IDENTIFIED AND THE ANALYSIS CONTINUES. STRIVING FOR A FEBRUARY DELIVERY OF THE FINAL REPORT.

**SIDEWALK IN FRONT OF 419 MAIN STREET** – THE AREA HAS BEEN ASSESSED BY LOCHMUELLER GROUP. WE ARE WAITING FOR THE STRUCTURAL ENGINEER'S PLAN FOR REMEDY. THE EXPECTATION IS TO COLLABORATE WITH THE BUILDING OWNER AND COMPLETE THE REPAIR USING THE SAME CONTRACTOR.

**RDC** – FAÇADE IMPROVEMENT GRANT ALLOCATION AREA IS MAKING ITS WAY THROUGH THE APPROVAL PROCESS. THE RDC IS LIKELY TO MEET LATER THIS MONTH OR EARLY FEBRUARY.

**ECONOMIC DEVELOPMENT** – IN LIGHT OF THE UPDATE FROM INAW, I REACHED OUT TO MR. GREG OTTINGER. HE OWNS LAND ALONG 236<sup>TH</sup> STREET AND HAS AN APPROVED PUD ON FILE. I WANTED TO GET A SENSE OF HOW A WATER MAIN MAY IMPACT HIS TIMING. HE WAS NOT AWARE OF INAW PLAN AND WAS GRATEFUL THAT I SHARED IT. HE AND I WILL MEET SOON TO CONTINUE THE DISCUSSION TO BETTER UNDERSTAND HIS VISION FOR DEVELOPMENT.

**PUBLIC SAFETY DEPARTMENTS** – I CONTINUE REGULAR, AND FREQUENT, COLLABORATION WITH BOTH CHIEFS.

COUNCILMEN DEVANEY SAID THERE NEEDS TO BE A COUNCIL MEMBER FOR THE PARK BOARD TO REPORT TO. COUNCILMEN BRAGG SAID YOU APPOINTED ME TO OVERSEE THE PARKS AT THE LAST MEETING AND SAID YOU WOULD ASSIST ME.

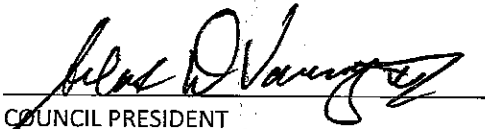
**GOOD OF THE ORDER:** HIEDI KIENHOLZ ASKED THE COUNCIL TO LOOK AT THE MONON ROUTE. THE SHERIDAN MAIN STREET FIG GRANT IS GOING THROUGH THE APPROVAL PROCESS. THERE IS \$100,000 AVAILABLE AND 18 MERCHANTS APPLIED FOR \$145,000. THIS IS A MATCH GRANT SO WITH THE \$100,000, THERE WILL BE \$200,000 PUT INTO FAÇADE IMPROVEMENTS.

**STATEMENT FROM TOWN COUNCIL PRESIDENT:** THINGS SEEM TO BE CLICKING THIS YEAR. THE SALARY STUDY IS COMING IN.

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE ACCOUNTS PAYABLE VOUCHERS AS PRESENTED. COUNCILMEN BRAGG 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**ACTION TO PAY THE YEAR END ACCOUNTS PAYABLE VOUCHERS:** COUNCILMEN KINKEAD MADE A MOTION TO APPROVE THE YEAR END ACCOUNTS PAYABLE VOUCHERS AS PRESENTED. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. ALL VOTED AYE, THE MOTION CARRIED.

**ADJOURNMENT:** COUNCILMEN BRAGG MADE A MOTION TO ADJORN THE MEETING. COUNCILMEN WATERS 2<sup>ND</sup> THE MOTION. THE MEETING WAS ADJORNED AT 6:45 PM.

  
COUNCIL PRESIDENT

  
CLERK/TREASURER