

## Minutes Biddle Memorial Park Board January 2013

In Attendance: Roger Myers President, David Pitts, Vice President, Theda Anderson Secretary and John Barker, Member

Minutes were read from the prior meeting with an approval by Roger Myers and a second by John Barker.

A copy of a check from Barton Grinstead was enclosed from the Treasurer. Theda will send a thank you note for his generous donation. Wand Lyons is still recovering and not sure when she will be able to return to our monthly meetings.

There has been no correspondence from Sharon Brimberry regarding the use of the stage. The dust to dawn lights have been repaired. A new pole may need to be erected. RD Electric handled the updates. The bulbs were replaced with halogen lights. Biddle Foundation covered the cost of approximately \$4300.00. Tom Cain needs to be contacted regarding the demolition of the cabin. Roger will also speak to Parvin Gillim again about membership.

The Treasurer's report was reviewed. Balances appeared to be approximately \$2000.00. Per Roger the Biddle Foundation will be making a donation prior to March. There were questions regarding the costs of receipt book and we are we paying for 45 W-2 forms? There was no indication that the Rec Board and Harvest Moon Festival have covered their outstanding balances.

Keith Rinkenberg provided the estimate for tennis and basketball court repair. The cost will run over \$10K. Keith shared that there are not a lot of options for contractors on projects such as this. Per Keith Sheridan Community Schools may also be interested in a team but have no funds to help with the repair. The USTA would not be an option to help with the funding as they would take over the program. David Pitts suggested contacting the Legacy Fund for help. The tennis program may be able to assist with a fundraiser for new fencing. The program will be flexible for repairs. The Board will review and make suggestions regarding the project.

Theda received a call from Russ Pitts asking her to speak at the Kiwanis meeting. She wasn't certain if she or Roger would be best to discuss issues. It was agreed that she would attend and represent the Board. She also attended a community meeting regarding the availability of funds for a possible Brownfield Grant to clean up the old canning factory property. She will bring further information to our next meeting.

Mike Webster provided the Board with the \$1000.00 donation from the Hurricanes baseball club and would be interested in adding some permanent fencing to the girl's diamond. He will be a proposal together.

New officers were elected as follows: Roger Myers President, David Pitts Vice President, and Theda Anderson Secretary

Respectfully Submitted

Theda Anderson, Secretary

## Biddle Memorial Park Board

February 2013

In Attendance: Roger Myers president, David Pitts Vice President, Wanda Lyons Member, John Barker Member, Theda Anderson Secretary, Keith Rinkenberg Guest Sheridan Rec Board and potential new member Holly.

Minutes from last month's meeting were read with a motion to approve by David and a second by Wanda.

Roger will talk to Tom Cain on the scout cabin and also call Parvin Gillim on board membership. We would be thrilled to have all available board positions filled. He has discussed cost of additional forms with Liz. Roger will talk to the Biddle Memorial Foundation on the estimates for the tennis court repair and he feels a decision will be made prior to next month's meeting.

Theda spoke at the Sheridan Kiwanis's meeting and thought everything went very well. Their group may be interested in taking over the upkeep of a portion of the trail.

The Treasurer's report was reviewed. We had a good income month. Theda did send Barton Grinstead a thank you note for his generous donation. The sign rental invoices went out early this year and that has assisted with income generation. There is not payment thus from Sheridan Rehab. The equipment fund balance was \$1930.00.

Theda reviewed the Brownfield Grant information with the Board. She continues to speak with Mike Meddock regarding the project. They are in need of long term plans for the property if cleaned up. Additional information obtained does show future options for the property. Theda will contact Mike Meddock with that information.

Per Keith Rinkenberg, tennis practice begins April 1<sup>st</sup>. The annual cleanup date will be the 13<sup>th</sup> with a rain date of the 20<sup>th</sup>. Opening day for baseball and the hamburger fry will be April 27<sup>th</sup>. There have been some concerns regarding activity at the skate park. Keith said he has heard profanity being used and has confirmed with Bill Curl that there is a zero tolerance policy for that. He was given a dispatch phone number and it has been passed along to Rec Board members to use in the event there are issues.

The Board agreed to allow the Rec Board to use the dumpster if needed for Park related items. No major items should be disposed of but small amounts should not be an issue. Roger will talk to Walt to confirm. The bleachers need to be moved back from the skate park to the small diamond. There are a number of new Rec Board members. The cost sharing agreement was confirmed at \$4K. Per Keith, there has been a huge increase in the cost of hiring umpires. The Babe Ruth and Cal Ripken leagues mandate the use of their approved umpires. There continues to be an outstanding \$200.00 electric bill that Keith will investigate.

Our fireworks vendor will no longer be available. Roger will contact International Fireworks to get a recommendation for this year.

Theda discussed a parent contacting her about the ramps at the skate park. Per Roger there are permanent ramps to be installed to replace the existing wood ones. Brian Myers will be contacted as to the time frame.

Walt will be returning April 1<sup>st</sup>. Brian Myers may have an idea regarding the purchase of a new mower. Wanda will contact Reynolds to discuss a mower donation.

The Ogle family has issues regarding trail trees covering their property. The Town Council will need to be contacted about handling the issue. Rocky may no longer be with the street department.

Roger will call Russ Pitz regarding trail repair.

Theda has been contacted by Brenda Bush regarding camping during the Bluegrass Festival. The Board would not be willing to add any showers to take on additional costs for camping during the event.

Holly is a member of the Biddle family and has an interest in becoming a board member. She is from Noblesville.

Respectfully Submitted

Theda Anderson

Secretary

## Minutes Biddle Memorial Park Board

March 2013

In Attendance: Roger Myers- President, David Pitts -Vice President, Theda Anderson -Secretary, John Barker- Member, Holly Snell- Member, Walt Castor -Superintendent and Keith Rinkenberg -Sheridan Rec Board, and Mr. Morris from the Sheridan Blue Grass Festival.

Walt has been discussing a mower purchase with Reynolds and they are willing to offer big discounts.

Mr. Morris discussed plans for the Sheridan Blue Grass Festival. Our new State Representative, Susan Brooks and Judy O'Bannon will be attending this year. They expect over three thousand people. They already have three hotels in Hamilton County that are on board to offer lodging. They are not certain of the camping needs at this time but have had inquiries and assume they will be getting more. Mr. Morris thinks camping costs should run between ten and twenty dollars, based on tent or RV. We can only offer primitive and he is fine with that. The festival is the 2<sup>nd</sup> weekend of July. We may be able to offer a fire pit for everyone's use but would not be willing to have individual open fires. They have a number of volunteers to work the festival already and are in the process of doing background checks on everyone expressing an interest. He feels that campers may come in as early as Thursday for the event. We suggested guiding interested parties to the Sheridan Town Hall to pay camping fees and complete paperwork. Mr. Morris cell number is 317-366-6967. He will get with Roger to pass along a copy of a release that may be used for camping registration.

Minutes were read. Per Walt, the dumpster issue with the Rec Board was due to their disposing of steel and scrap metal. He had to clean it out. Everyone understands that we can't have issues with the Rec Board regarding things like this. We would like a list of items from Republic Trash Service to let us know what is acceptable to be placed in the dumpster. That list will be posted and shared with the Sheridan Rec Board. Their meeting is the 3<sup>rd</sup> Wednesday of each month.

Roger has not spoken to Parvin Gillim again about becoming a Board member. Walt will talk to Tom Cain about condemning the scout cabin and will have the electric and gas lines removed.

We may consider moving the July 4<sup>th</sup> stage into the middle grassy area this year. It would allow for more shade for all events. Roger will talk to Mike Webster about a new electric pole if needed.

All sports practices will be April 1<sup>st</sup>. Roger will be discussing the new mower with The Biddle Foundation. Theda shared information on the Brownfield Grant she discussed with Mike Meddick for the canning factory cleanup. Roger will discuss drainage issues on the trail with Russ Pitz and will hopefully have a scope of work to be completed by our next meeting. If Kiwanis would be willing to help with the trail upkeep, we would be willing to have a sign posted in their honor. There are trees that need attention on the trail also.

Per Walt, Lisa Samuels has a group of students willing to help with cleanup. He thinks there may be as many as a dozen helpers.

Keith Rinkenberg commented on a dead tree on the north east side of the tennis courts. Per Keith, Todd Roberts has questions on the non-smoking signs that were to be added to certain areas. We have the signs and Walt will be putting them up ASAP. The Rec Board will need to skin the sod off of the little diamond. Walt said he has uses for it around bare areas. The permanent fence on the girl's diamond is still in the works. The Rec Board would like for Ken Speck, their president, to attend a meeting with us. The tennis team will begin to move forward with practice even though no improvements have been made yet to the courts.

Our current balance is \$6042.00. We have \$1930.00 in the Equipment Fund. The plan for the roadblock is April 27<sup>th</sup>. However, it will need to be rescheduled based on another charity having a roadblock the same day. We will shoot for May 11<sup>th</sup>.

Mindy Rudd will be painting the eagle for Walt. Walt will attend the Sheridan Town Council meeting and will discuss the Ogle tree issue on the trail. Roger will know something next month about the tennis court project. Signs need to be put back up on the big diamond fence. Paula Boone has asked to continue with the farmer's market this year. Everyone approved. We need to have a sight visit at The Park to review the grounds. A date for meeting there was set for April 15<sup>th</sup>.

David Pitts has reviewed the Board membership ordinance and there may be issues to address.

Holly reviewed a number of great new ideas for July 4<sup>th</sup> activities. We need to try to locate volunteers and groups to help.

Respectfully Submitted

Theda Anderson

Secretary

### Minutes Biddle Memorial Park Board April 2013

In Attendance: Roger Myers President, David Pitts Vice President, Theda Anderson Secretary, John Barker Member, Holly Snell Potential Member, Walt Castor Superintendent, and Keith Rinkenberg Rec Board

Ken Speck, President of Sheridan Rec Board, was unable to make the meeting due to an emergency.

Minutes were read from our prior meeting with an approval by Roger and a second by David.

Roger has submitted form for the camping registrations for the Blue Grass Festival to the town hall. We need to have a game plan to register after hours at the town hall. Roger will work on a windshield stuffer for campers to show they have registered. RVs are to stay on the pavement or gravel. Roger has not talked to Parvin Gillim again about becoming a member. Holly's board membership needs final approval from the Town Council. There have been some issues with the membership ordinance. Roger will continue to review the document. We will have to wait until weather conditions can be verified to determine if moving the stage for July 4<sup>th</sup> is an option. We had no updates to report on the Brownfield Grant or the estimate for trail repair from Russ Pitz.

Per Walt, Lisa Samuels has not produced any cleanup assistance from the student body yet. The no-smoking signs will be put up tomorrow. The tree by the tennis courts was removed.

Per Keith Rinkenberg, all the supplies are not in to install the permanent fencing on the girl's diamond. The temporary fence will be used until that time. The Rec Board is going to open their financial records in an effort to become transparent. This year's softball program is in the red. Keith wanted confirm that the condition of the gator had nothing to do with Rec Board members. That was confirmed by Walt. The gator is just old and in need of replacement. The Rec Board needs the pavilion available for pictures on April 26<sup>th</sup>. They will do their best to make sure no parents park on the grass. Walt will rope off the no parking areas. Walt will add more trash cans per the Rec Board request. Walt will remove some old temporary fencing behind the pavilion if it's not needed. There is additional temporary fencing behind the shop that the Rec Board needs to be dealt with.

The gas lines have been disconnected from the scout cabin. Duke Energy will disconnect the electric when time permits. They may need to erect another pole due to location.

The roadblock is set for May 11<sup>th</sup> at 7:30. Roger will take care of getting additional windshield slips.

Per Roger the tennis court repair project was approved by Biddle Foundation. Keith Rinkenberg will confirm with Leslie Coating. The project should begin within the next month.

Per Roger all workers or contractors used at the park will need to be ran through E-Verify and must enter into a contract with Sheridan. The process is trying to verify worker status of employees.

Opening day is April 27<sup>th</sup>. New valves have been installed in the restrooms. Other restroom repair has already taken place. Walt will be burning the old mini golf course very soon.

The Treasurer's report was reviewed. Our balance is \$6083.00 in the general fund with \$1930.00 in the equipment and improvement fund.

The existing gator needs over \$3K in repairs. Walt will get an estimate for a used one from Reynolds. No updates on a mower purchase. It has been too wet to mow.

A tree in the circle needs attention. There is a huge bee hive that has caused issue. Per Walt, Glen Bougher will be contacted about taking it. We need to review the mulch and see how much needs replaced around the playground. The empty timber area may have some mulch that we can use.

Walt has had people wanting to buy the Yogi Bear teeter totter. Theda will try to locate something similar on EBay or Craig's List prior to selling to get an idea of the value.

Per Walt, there are some trail items in the garage that he will discuss with Russ Pitz.

Holly has done a lot of research on July 4<sup>th</sup> activities. She shared a number of ideas she has investigated for a kid's area.

Respectfully Submitted,

Theda Anderson

Secretary

## Biddle Memorial Park Board

May 2013

In Attendance: Roger Myers President, David Pitts Vice President, John Barker Member, Holly Snell Member, Wanda Lyons Member, Theda Anderson Secretary and Walt Castor Superintendent.

Minutes were read from prior meeting with a motion to approve by John Barker and a second by David Pitts.

Ken Speck from the Sheridan Rec Board was unable to attend. Roger had no update from Russ Pitz on the trail and Theda had no updated from the Brownfield Grant commission. No updates on the bee hive extraction.

A new gator was purchased and Reynolds still has a few repairs to complete. Biddle Foundation purchased it and it appears to be a good deal based on it having less than 250 hours.

We collected \$1622.60 from our spring roadblock. Everyone was pleased by the total.

The tennis court repairs will be completed in early June. Roger is going to try and confirm the date. We also need an estimate for new basketball court rims and backboards. The Biddle Foundation may be able to fix the dip in the court next year. Roger and his brother Brian reviewed the playground equipment. It has all been painted. The bearing was repaired in the merry go round. The Yogi teeter totter has been sold. The train may need to be removed as well. Walt would like to have it. Holly and her Mother have done an outstanding job with the flower beds, pots, and weed cleanup. They will also be planting more perennials. Brian Myers suggested removing the bulletin boards around the concession stand and replacing them with a new one. Theda suggested we might want to take a look at adding a roof to it to protect items from the rain. Wanda suggested selling monogrammed brick as a fundraiser. The bricks could be used to build a large flower box in the Park. Walt will have the Eagle, by the pavilion, put back up very soon. Mindy ~~Speck~~ <sup>Speck</sup> will be touching it up a bit before it goes back on display. The non-smoking signs are up and the grass has all been mowed. Trash piles need to be combined. Walt will be taking care of that tomorrow.

Holly reviewed options for July 4<sup>th</sup>. At 13 foot slide, toddler obstacle course, face painting, and games are available. Everyone was in agreement. She is guessing we will need approximately 750 prizes for the games at an approximately cost of \$300.00. She may also look into renting a helium tank. She still needs volunteers to assist with the games, sell tickets, and slides. The Rec Board will be hosting a baseball tournament Thursday through Sunday. We are continuing to consider moving the stage to the center area. Booth space rentals will remain the same price. Roger has a DJ signed up and is still looking for an additional band. Theda and Holly will talk to Janet Bragg about the community choir performing patriotic songs. The Barker sisters are confirmed to play. Theda and her husband Rob will take care of the stage decorations.

Liz Walden is questioning gas usage from October until now. It was delivered in October and again in April. Roger will speak to her about a comparison to last year.



Holly has received some complaints of the Rec Board not having the concession open during game times. That will need to be taken up with Ken Spec k.

We will make the simple syrup on June 20<sup>th</sup> at 6:30 and will also have our monthly meeting that evening.

Respectfully Submitted

Theda Anderson, Secretary

## Biddle Memorial Park Board June 2013

In Attendance: Roger Myers President, David Pitts Vice President, Theda Anderson Secretary, John Barker Member, Wanda Lyons Member, Holly Snell Member, Walt Castor Superintendent, Keith Rinkenburg Rec Board, and John Brandenburg Guest

Minutes from prior meeting. There was a correction regarding Mindy Spears. Her correct name is Mindy Martin. The minutes were then approved by David with a second by Wanda.

Roger has not talked to Russ Pitz regard the trail. However, Russ did trim some trees on the trail a few weeks ago. The asphalt is continuing to crumble due to drainage issues. The gator is currently at Reynolds and needs some clutch work and a belt. The Board hasn't purchased it yet. Walt is working with Reynolds to get everything repaired prior to the purchase. He has another loaner. Tennis court repairs will be completed in late June due to weather. The dip in the basketball court has been taken care of. There have been a few repairs already taken care of on the tennis court. All the playground equipment has been painted by Russell Hash. Holly continues to do a great job with the flower beds. The eagle has been re-installed and it looks great! Walt believes there are still issues with the gas. Roger will talk to Liz about the consumption.

John Brandenburg was here representing a religious group that would like to have a motorcycle event to support a charity. The ride would end at the Park. The date is July 20<sup>th</sup>. They will be having a catered dinner and fundraiser for Student Impact, a youth group from Westfield. The motion to approve was made by Theda with a second by John.

Per Keith Rinkenberg, the Rec Board is having issues with the concession stand. They are looking into options because they aren't able to fully staff the dates needed. The Park Board has received complaints because it hasn't been open during game times. Roger will speak to Ken Speck, the Rec Board President. The Rec Board would also like a new walk up window on the concession stand. Roger suggested a cost sharing arrangement to repair the current one. Walt suggested that it may have some issues regarding paint and might simply need the sides shaved down a little. Roger asked Keith to get a quote for a new one. There has been no income from the Rec Board this year. Per Keith he is frustrated with their Board due to baseball season. He will continue to discuss the issue with them at their next meeting, the 24<sup>th</sup> at the Sheridan Library. Roger and Holly may attend. The Treasurer is Nicole Cummings. There is also outstanding electric for May, June and July. The Tennis Committee has cleaned around the courts. A consideration may be made for fencing to allow walking traffic to come off the Monon. The Committee will also take care of some small sucker trees that need taken out. They are willing to undergo a beautification project for the tennis area. They would like to have a picnic table brought over for their use. They are considering a tournament due the Harvest Moon Festival.

The Treasurer's report was reviewed. The Foundation added ten thousand dollars to cover expenses. That amount was not on the report. The parade permit was paid from Park funds and it should have been taken care of by the Lion's Club. Fireworks permits have been purchased. We had to refund \$50.00 for a shelter. Walt cleaned the shelter the prior evening and trash and debris were left there during the night and it was unsightly when the guests arrived.

Roger has received notice from Liz that any contractor used must be approved by the Town Council.

Kenny Perry, who helps Walt, is having some health issues. The Board expressed concern and will hope he makes a quick recovery.

Roger has July 4<sup>th</sup> schedule done. Retiring teachers will lead the parade. Opening ceremonies will be at the flag pole. The stage will be moved to the grassy area and new electric has been taken care of. The Town will be removing the scout cabin and we will purchase a dumpster for debris removal. Roger has notified all newspapers and media about July 4<sup>th</sup> events. Sky Magic will take care of the fireworks. Roger is working with Brett Merriman about the set off. Theda will order the ice for July 4<sup>th</sup>. We will try to get together for set up at seven on July 3<sup>rd</sup>.

Green's Keeper has donated mulch and weed killer and a lot of hours to assist in getting the Park ready for July 4<sup>th</sup>.

Wanda shared information on the brick program. Curley Brothers passed along a proposal. We will take more consideration at our next meeting.

Brian Myers would like us to consider a movie night at the park. We may also be able to do a popcorn fundraiser in the fall.

Sincerely,

Respectfully Submitted

Theda Anderson, Secretary

## Biddle Memorial Park Board

July 2013

In Attendance: Roger Myers- President, David Pitts -Vice President, Theda Anderson -Secretary, John Barker -Member, Holly Snell -Member, Walt Castor -Superintendent, and Paula Boone- Guest

Minutes were read from prior meeting with an approval by John and a second by David.

Roger has not spoken to Russ Pitz yet on the trail repair. The gator is done and ready to be purchased. The tennis and basketball courts are completed and look great. There has been a new lock put on the gas pump and Walt has the only key. Keith Rinkenberg has asked for an invoice to generate payment from the Rec Board Treasurer. Holly and Roger did not attend last month's Rec Board meeting. There may be some fencing available for use at the tennis courts. A decision was made not to ask the Lion's Club to cover the cost of the permit for this year's July 4<sup>th</sup> parade. They do so much for the Park. The Foundation deposited ten thousand dollars and it has been depleted to cover updating costs. We will table the brick program at this time.

Bryan Myers would like to have "Movie Night" on August 31<sup>st</sup>. Biddle Foundation will cover the cost of approximately \$2K. It is on a Saturday night. The Board thinks it would be wise to open the concession stand to at least serve popcorn and drinks. We are not sure of a rain delay option at this time. Roger will handle media coverage of the event. It is preferred that the concession is completely cleaned out by the Rec Board for the year prior to the movie event. We may consider additional concessions from town businesses if they have an interest.

Paula Boone from the Sheridan Farmers Market was in attendance to discuss the sign that was previously removed from the Park entrance. It was discussed with Paula that her sign should not be left up continually. It may be better to it out on Tuesday and then remove it on Wednesday after the market closes. Theda recommended that she contact Ken Speck with the Sheridan Rec Board to see if there may be opportunity to post on their sign as well. The market will run through September 25<sup>th</sup>.

The Treasurer's report was reviewed. An abundance of funds were disbursed due to Park updates and July 4<sup>th</sup> events. There was a huge expense for the dumpster to remove the cabin. We had revenues of approximately eighteen thousand and paid out ninety six hundred with an additional ten thousand due. The cost of the gator is not included. We need to stress to the Rec Board that their funds are needed. Theda continues to get copied on emails from Liz on account balances. Pavilion money had to give a refund due to the condition of the building. A motion was made to lower the rental to seventy five dollars. It needs to be very clear to the renter what they are getting for their money. However, we need to make certain that the building is rented at its best and thorough cleaning needs to take place each time it is reserved.

Ken Walton from Stewart Seeds called about a sign. Roger discussed our prorating the cost through 2013. It was agreed to accept one hundred twenty five dollars for the remainder of the year and he

would be billed the full amount of two hundred fifty at the beginning of 2014. A motion to agree to the price was made by David with a second by John.

Walt repaired the bent mower blade. Park attendance is winding down for the year. A tournament may be coming yet but it is uncertain at this time.

We may consider a food truck for next year's July 4<sup>th</sup> event. We need a new sound system. David will work on a new form to get an earlier start of booth space rental. We may consider doing away with the karaoke contest next year. If we continue, we may look at a trophy versus cash prize and not charge an entry fee. It might be best to drop ping pong balls on the big diamond in age groups to help promote a safer environment.

There is a company wanting to reserve the big diamond for a company softball event. A reserved sign needs to be put up for their date. We would like to see a minimum donation of \$50.00 for the reservation.

The air conditioner in the concession stand is not working. Walt will have Terry Durbin take a look at it and get a quote.

Respectfully Submitted

Theda Anderson

Secretary

## Biddle Memorial Park August 2013

In Attendance: Roger Myers President, David Pitts Vice President, Theda Anderson Secretary, Holly Snell Member and Walt Castor Superintendent

Minutes were read from the prior meeting. A motion to approve was made by David with a second by Holly.

Walt stated he had called Price's Heating and Durbins to get estimates to repair the air conditioner in the concession stand. Prices replaced the motor with a used one. Walt did not approve the work to be completed.

Roger received the contract from the Rec Board and David Pitts made a few revisions. Roger will get it back to Keith Rinkenberg for approval. The due dates for funding were changed to one thousand in April, one thousand in May and the balance of eighteen hundred to be received by the end of June. There may be further revisions requested by the Rec Board. The revision all stated the Rec Board would be responsible for May, June and July electric bills on the agreed meters.

Movie night will be the 24<sup>th</sup>. Logan Street Banners and Signs will put up a 20 X 10 screen for one hundred dollars. Three hundred dollars will also be due for the move rights. The movie will be Despicable Me. Roger will meet the vendor next Tuesday to arrange the set up. We will be selling concessions and plan to use the fountain drinks. Holly located ice cream from Schwan's. It was agreed to sell popcorn, ice cream and sodas for one dollar each to make things easier. Holly will try to get the school to advertise the event on their website. Theda will contact The Farmers Bank. It was determined the best place for the screen would be in the middle area and Walt will bring picnic tables to the pavement. Brenda Bush believed we need an evacuation plan. Roger has reviewed the event plan and doesn't believe it necessary. Theda will be out of town and not able to attend the event. The members working will meet the 24<sup>th</sup> at 6:00 pm at the Park.

Bill Brock from Reynolds said the original requested gator was gone and they are trying to substitute another that has only two hundred seventy eight hours with a price of fifty eight hundred dollars. Roger stated the Biddle Foundation would be covering the cost.

Holly has located a food concession trailer that we may be able to use for additional fund raising next July 4<sup>th</sup>.

There is still no word from the company wanting to use the big ball diamond for their company picnic.

The Treasurer's report was reviewed. The balance of approximately twelve thousand dollars was questioned. It appears rather high. There was a question on the water bill and the new accounting system. Roger will talk to Liz to get a better idea of how the invoices work.

Walt has a community service member coming this week. The burn pile in the back of the pavilion is gone. New lights have been installed in the west shelter. They should be on all night. The area has been cleaner since the installation. Walt continues to keep the caution tape and rope on the grass to keep people from parking there.

Holly has power washed the pavilion and will be cleaning the kitchen. She may have an interest in setting up the ring toss game for the Harvest Moon Festival.

Respectfully Submitted

Theda Anderson  
Secretary

Biddle Memorial Park Board

September 2013

In Attendance: Roger Myers President, David Pitts Vice President, Theda Anderson Secretary, John Barker Member, Wanda Lyons Member, Holly Snell Member, Walt Castor Superintendent and Mike Webster Guest

Minutes were read from the prior meeting with a motion to approve by John and a second by Wanda.

Roger has spoken to Liz on the new invoices. Totals may be different from the Park's actual billed figures. They are combined with total Town usage.

Roger has also talked with Keith Rinkenberg about some changes to the agreement with the Rec Board. There was a question on damage responsibility for Rec Board items only. Keith will be getting back to Roger on the specifics. David Pitts has fielded some questions regarding mowing and other items not being taken care of by The Park Board. Per David, the party was made aware no funds had been received from the Rec Board yet this year.

Movie night was a success. There were over 200 people in attendance. Theda stated she had heard some concerns due to smoking at the event. The concession stand brought in about \$235 but \$175 was spent on syrup for the drinks. We may want to consider using cans next time. Leftover ice cream was passed out by The Rec Board. We will definitely continue with Movie Night.

A Gator has been purchased for \$5800. It has a new drive belt and clutch. The <sup>West</sup>~~pavilion~~ needs work next year.

Holly has decided not to do the ring toss at The Harvest Moon Festival this year. However, she will be working with Don Vita to support the event.

The water bill appears high. The only use is the toilets and a small amount of plant watering. There should be no bills for winter as it will be shut off.

The Treasurer's report was reviewed with a balance of \$5144.

Mike Webster's travel baseball team will no longer be using Biddle Park as a home field. He thanked the Board for being cooperative with him but they will be training at his residence and playing at the new Westfield Grand Park next season. On behalf of the Rec Board, they would like to see Round Up sprayed around the dugouts and infield. They will be removing the temporary fencing and will get with Walt before he departs for winter. The small diamond is not being used.

Walt is ready for the Harvest Moon Festival and feels it may be a bit smaller this year.

The Phase 2 study of the Brownfield project was reviewed. The study was a bit overwhelming and hard to determine steps to move forward. Theda will contact Mike Meddock with SME to see if he would be available to discuss options.



Westfield is planning to complete more of the Monon Trail towards our section. Russ Pitz and the Kiwanis did a great job clearing and trimming the trees on the trail.

Respectfully Submitted

Theda Anderson, Secretary

Biddle Memorial Park Board

November 2013

In attendance: David Pitts Vice President, Holly Snell Member, John Barker Member, Theda Anderson Secretary, Walt Castor Superintendent and Chris Shaw Guest from Soil and Material Engineers.

Chris Shaw reviewed the phase two study that was done on the canning factory property. They referred to the initial phase one that was done some years ago as well. They took soil and water samples and feel there are some issues that need addressed. They have used contamination models for trails, athletic fields, and also community parks. They use of the ground will determine what levels are deemed acceptable. The PH levels are higher in concentrated areas. We need to develop a plan for use. There are a number of options to work with the concentrated levels such as capping with two ft. of soil or possibly adding asphalt, concrete, or even pavement. There may be some state funds available through OKRA and SME can assist with obtaining those funds. EPA cleanup grants are very competitive and normally focus on shallow soil. Theda will talk to Amy at the Hamilton County coalition and let her know where we stand.

Minutes were read with a motion to approve by Holly and a second by John. There was no Treasurer's report to review.

We have received \$3800 from the Rec Board and they aren't certain they have received the electric bills they were obligated to pay. Holly will get the bills for Joe Grinstead for May, June and July.

Walt has completed winterizing. Jana Waters will take care of the sign while Walt is in Florida. There are more issues with the tractor. More repairs were needed than expected. Connie Stern will have the dollar figure in her records.

Holly will discuss the tennis court condition issues with Brian and Roger Myers. They will contact Leslie Coating.

Walt got the fuel tanks completely filled so he will be ready for spring as he will be leaving for Florida on Monday.

Jennifer Stytes has spoken to Holly regarding Charlie's Ride. They have funds available to assist with some improvements to the playground area. We would want to have some recognition plaques made in the event they are able to help.

There will be no meeting in December.

Respectfully Submitted,

Theda Anderson, Secretary