

Sheridan Community Center

300 East 6th Street, Sheridan, IN 46069

Rules for use of facility

- No Alcohol allowed on premises.
- No smoking allowed on premises.
- Tables and chairs are not to be scooted across the floor. If it is necessary to move them, they must be picked up and moved.
- Children are not to play with the piano, or any handicapped items on site.
- No table covers, dishes, or utensils are provided.
- You may use the kitchen to warm up your food and to clean up, but there is an extra fee of \$100.00 to cook food in the kitchen.
- Trash is to be gathered up and placed in the trash containers.
- Payment must be received at time of reservation.
- Let us know the time you want entrance into the building and we will have it opened for you.
- The approximate number of guests expected to attend.
- Instructions for the set up of room(s) shall be given and the caretaker will set up.
- Please provide name, address, and phone number of whom to contact with any questions.

Fees: <u>Room</u>	<u>Half Day</u>	<u>All Day</u>
Whole Building	\$200.00	\$350.00
Hamilton Room (95)	\$135.00	\$200.00
Adams Room (70)	\$135.00	\$200.00
Sheridan Room (20)	\$100.00	\$120.00

Plus a \$50.00 deposit

Maximum capacity is 200 people

***Not Responsible for any personal items brought in or left behind**

Any issues with the facility, contact Jonathan Rains at (269)845-9871

For Reservations contact the Sheridan Town Hall at (317)758-5293