

## Sheridan Facade Improvement Grant (SFIG)

### Planning Sheet

To be used solely by owner as self-assessment of readiness to begin the grant process. Planning sheet is not submitted. After reviewing, interested applicants will submit a one-page SFIG interest Inventory.

Application windows open quarterly (January, April, July, October) with deadlines for submitting each quarter to be posted on the Town of Sheridan website ([www.sheridan.in.gov](http://www.sheridan.in.gov)). Awards will be selected and announced at the close of each quarterly cycle.

Application is a two-part process. Interested applicants ready to commit to accepting a grant award when given must first submit the one-page SFIG Interest Inventory ([www.sheridan.in.gov](http://www.sheridan.in.gov)). . Sheridan Main Street, Inc Organizational Committee members will review Inventories as received and will contact applicants for further information or to advise submission of full application. Selection is determined upon each applicant's merits including readiness, declared interest in working within an overall approach to cohesive Main Street design, and pledge of owner's ability to meet the owner requested match for grant funding (amount determined by the owner).

#### PLANNING CONSIDERATIONS:

I am an owner (or tenant with written owner permission to apply) of a building with a Main Street address between 1<sup>st</sup> and 10<sup>th</sup> Street in Sheridan, Indiana.

My considered project improvements fall within Eligible Activities below.

#### **Eligible activities include, but are not limited to, the following:**

- a. Accentuating the existing features of the building through painting, lighting, restoration, replacement, cleaning, or other treatment of exterior surfaces.
- b. The addition of design elements which may have appeared on the original building, or are in keeping with the building's character, e.g. awnings.
- c. Repair to building exterior facades (front, rear, and side facades are eligible and encouraged).
- d. Masonry and Major structural repairs (Major structural repairs require appropriate plans prepared by a qualified structural engineer whose fees are eligible to be included within the matching grant application).
- e. Roof assemblies (roof deck, air or vapor retarder, roof insulation, and the roof covering).
- f. Building Envelope components relating to controlling the flow of air and water. This includes such items as glazing, curtain walls, panelized metal systems, tuck pointing, parapet walls, flashing, caulking, sealants, membranes, moisture barriers, and condensation control.

- g. Cleaning of the building exterior.
- h. Exterior painting (original unpainted brick is to remain unpainted)
- i. Repairing, or replacing, cornices, entrances, doors, windows, decorative detail, or awnings.
- j. Sign removal, repair, or replacement.
- k. Other repairs that may improve the aesthetic quality of the building.
- l. Façade Renovation-must involve the general upgrading of a building's external appearance.
- m. Additions to existing structures.
- n. Appropriate historic, or themed, murals.
- o. Sidewalks.

**Ineligible Activities include, but are not limited to, the following:**

- a. Interior improvements (except window display areas).
- b. Asbestos, mold and mildew removal and/or mitigation.
- c. Purchase of furnishings, equipment, or other personal property not part of the real estate.
- d. Improvements completed, or in progress, prior to notification of approval.
- e. Repair or creation of features, not compatible with original architecture or historical aesthetic

(Note: These items may be eligible if required by government rules and/or regulations.)

I understand and will agree to follow as much as possible the suggested guidelines for applying as listed below.

I have determined the scope of my intended Façade Improvement project. I have considered how to divide the project into at least three phases facilitating an ongoing project that follows availability of funding. (Recipients of a SFIG grant could subsequently apply for a future SFIG grant and/or state or federal grants including an Office of Community and Rural Affairs [OCRA] grant when offered resulting in a larger renovation over time).

I am aware and will commit to obtaining all necessary permits for the work to be done. Failure to do so would void grant award.

I am aware of the need for a Reference Exhibit to attach to my Grant Application. (An Exhibit is a study and drawing representing your wishes for improvement, your design ideas, and design ideas that will contribute to a cohesive redevelopment of Sheridan's Main Street facades). I know that I can request approval for a Reference Exhibit at no cost to me through SFIG. (Please contact Cindy Kever, Chair, Sheridan Main Street Inc Organizational Committee at 317 710 4514). Approval is determined by the Sheridan Main Street Inc Selection Committee and is dependent upon a timeline for the professional to

produce an Exhibit and the likeliness of a potential Award of a SFIG grant. (A Reference Exhibit does not obligate an owner fully to execute that design. It is intended to be a guiding document).

I understand that the matching portion of an awarded SFIG grant will be distributed at the time of the owner's notification that the project is complete and upon the completion of a walk through with the owner and a SFIG representative.

I am aware that a SFIG grant which has a maximum of a \$20,000 project and a \$10,000 match may be part of a larger Façade Improvement Project. Smaller grants are available with a minimum of \$2,500 matching for a \$5,000 project. The grant application would specify a specific request for matching funds. The grant application will specify which aspects of a larger project with multiple phases will be funded by the SFIG grant. The walk through will be upon completion of those portions of the project specified in the grant application.

After review of this Planning Sheet, applicants who wish to apply will complete the SFIG Interest Inventory ([www.sheridan.in.gov](http://www.sheridan.in.gov)).

Applicants must complete applications with all quotes for proposed work within six weeks of being invited to submit a formal application for a SFIG grant. It is recommended that interested owners should already be collecting quotes for proposed work to assure meeting timelines for applying for matching funds.