

2024 Sheridan Advisory Plan Commission and Board of Zoning Appeals Schedule

Application Deadline (12:00 PM) (1)	Technical Advisory Committee (9:00 AM) (2)	Public Notice Deadline (3)	BZA (5:30 PM) and APC (6:30 PM) Hearing Date (4)	Town Council (6:00 PM) (5)
March 7	March 19	April 8	April 18	May 8
April 4	April 16	May 6	May 16	June 4
May 9	May 21	June 10	June 20	July 2
June 6	June 18	July 8	July 18	August 8
July 11	July 23	August 5	August 15	September 3
August 8	August 20	September 9	September 19	October 1
September 5	September 17	October 7	October 17	November 6
October 3	October 15	November 11	November 21	December 3
November 7	November 19	December 9	December 19	January 7
December 5	December 17	January 6	January 16	February 4

(1) A pre-filing conference is **required** prior to filing. Please contact the Planning and Zoning Department at least one week in advance of your targeted filing date to arrange this meeting.

(2) Plans should be delivered to all TAC agencies prior to submitting application to the Town. Please contact each agency to determine the preferred method of delivery.

(3) Public Notice includes newspaper, on-site signage, and written notification to adjoining properties. Signage will be supplied by the Town and may be picked up during the TAC meeting. Hamilton County GIS will supply the mailing list for Written Notice which shall follow the format of the attached examples.

(4) Revised materials shall be reviewed within 14 business days of filing. Once plans are compliant, the application will be placed on the BZA/APC agenda.

(5) The Town Council meets on the 1st Tuesday of each month except in May and November when it shifts to Wednesday to accommodate elections.

Meetings shall be held at the Sheridan Community Center: 300 6th Street, Sheridan 46069 unless otherwise noticed.