



Town of Sheridan Application Form
Sign Permit Application

March, 2024

Office Use Only

Permit #: \_\_\_\_\_ Filing Date: \_\_\_\_\_ Filing Fee \$ \_\_\_\_\_

Applicant Contact Information

Applicant's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Property Owner's Email: \_\_\_\_\_

Sign Contractor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Point of Contact: [ ] Applicant [ ] Property Owner [ ] Sign Contractor

Property Information:

Development Name (subdivision, commercial center, tenant): \_\_\_\_\_

Address or general property location: \_\_\_\_\_

County Parcel ID #(s): \_\_\_\_\_

(A secondary plat shall include, at a minimum, the entire parent tract being subdivided)

Tenant/Building Frontage Along Public Right-of-way: \_\_\_\_\_ Linear Feet

Zoning District: \_\_\_\_\_

[ ] In-line tenant [ ] Out lot [ ] Other

Sign Information:

Estimated Cost of Construction: \$ \_\_\_\_\_

Monument Sign (individual business)

Sign Height: \_\_\_\_\_ FT Sign Area: \_\_\_\_\_ SQ FT

Monument Sign (nonresidential center)

Sign Height: \_\_\_\_\_ FT Sign Area: \_\_\_\_\_ SQ FT

Wall Sign

Sign Plane: \_\_\_\_\_ SQ FT

Sign Area: \_\_\_\_\_ SQ FT

Under Canopy/Awning Sign

Sign Area: \_\_\_\_\_ SQ FT

Circulation Sign

Sign Height: \_\_\_\_\_ FT Sign Area: \_\_\_\_\_ SQ FT

Residential Subdivision Entrance Sign

Sign Height: \_\_\_\_\_ FT Sign Area: \_\_\_\_\_ SQ FT

Located in:  Easement

Common Area

Other: \_\_\_\_\_

Home Occupation Sign

Sign Area: \_\_\_\_\_ SQ FT

Affixed to:  Wall  Door

Temporary Sign

Display Dates: \_\_\_\_\_

Type:  Wall  Door

Type of Sign: \_\_\_\_\_

Projecting Sign

Sign Height: \_\_\_\_\_ FT Sign Area: \_\_\_\_\_ SQ FT

Will sign be illuminated?  Yes  No

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Required Attachments:

Elevation of the sign with size, materials, colors and dimensions

Lighting Details with method and hours of illumination

Site and Elevation Plan\*

Any other supporting documentation

\* Plans should be scaled, showing and labeling: location of proposed sign(s), existing sign locations, dimensions of all signs proposed and existing, dimensions of existing structures, setbacks from property lines, landscaping plan for monument signs, dimensions of sign plane.

Applicant Affidavit

IN WITNESS WHEREOF, the undersigned, having duly sworn, upon oath certifies that they have the authority to make the forgoing application, that the application is correct, and that construction will comply with and conform to all applicable laws of the State of Indiana.

I (we) further certify that construction will conform to the regulations in the Building Code, the Zoning Ordinance, or private of the governing jurisdiction, which may be imposed on the above property by deed.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Applicant Printed

*Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Applicant, who having been duly sworn and acknowledged the execution of the foregoing Application.*

*Witness my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.*

State of \_\_\_\_\_, County of \_\_\_\_\_, SS:

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Printed

Property Owner Affidavit

IN WITNESS WHEREOF, the undersigned, having duly sworn upon oath says that they are the owners of the property involved in this application and that they hereby acknowledge and consent to the foregoing application.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Property Owner Printed

*Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Applicant, who having been duly sworn and acknowledged the execution of the foregoing Application.*

*Witness my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.*

State of \_\_\_\_\_, County of \_\_\_\_\_, SS:

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Printed

A signature from each party having an interest in the property involved in this application is required. If the Property Owner's signature cannot be obtained on the application, then a notarized statement from each Property Owner acknowledging and consenting to the filing of this application is required with the application.